



HCAW June 17, 2016 Board Meeting Agenda

Date: 06/17/2016		Time: 8:00 a.m. – 9:30 a.m.	Location: Web call	
TIME	TOPIC	DISCUSSION	PLAN OF ACTION	RESPONSIBLE
8:00 a.m.	Call to order and approval of minutes	Roll call and announcements: Secretary Treasurer role	Elect at in person retreat; anyone interested let Rob know	Rob Doris and Rob
8:05 a.m.	L&I study	Ninica Howard, researcher, to give short promo on the project which was outlined in May newsletter	Board members to let Ninica know if interested in project	Ninica
8:15	Treasurer's report	Financials for April and May Discuss outcome of OAHC/HHVBP/Conference Implications of above on Annual meeting planning and future joint conferences	Approve financials Board give input on site for 2017 conference	Mike John Doris
8:30	2016-17 budget	Proposed budget based on projected year end data	Provide input; approve or recommend holding until after retreat if any changes recommended based on strategic plan	Doris
8:45	Legislative report	Status update	Rate increase/budget proviso update; rules update	Leslie
9:00	Web host demo	Report on benefits, pros and cons and provide demonstration of new product, timeline for "go live"		John/Melissa
9:15	Retreat discussion			Rob
9:30	Adjourn	Next meeting: Retreat		

June 17, 2016

HCAW June 2016 Public Policy Update

Prepared by Leslie Emerick, Legislative Consultant

State Agency Issues

Department of Health

In-Home Services

The meeting on May 13th, 2014 was at DOH in Tumwater. The meeting wrapped up the home care portion of the rules and the following meeting in August will move on to home health. They will take a month break after that to pull together the information gathered so far and begin to compile. Home Health and Hospice will be reviewed next. Link to stakeholder workgroup materials:

<http://www.doh.wa.gov/LicensesPermitsandCertificates/FacilitiesNewReneworUpdate/HomeCareAgencies/RulesinProgress>

Next Meeting at DOH in Tumwater are:

- July 19, 2016 (9:00 to 1:00pm)
- August 26, 2016 (9:00 to 1:00pm)

Hospice CoN Rules

The Hospice CoN stakeholder workgroup decided to move to CR 102 draft for review. Update new numbers for Average Daily Census from 35 to 25 and other changes. Link to stakeholder workgroup materials:

<http://www.doh.wa.gov/LicensesPermitsandCertificates/FacilitiesNewReneworUpdate/CertificateofNeed/RulemakingActivities/Hospice>

DOH will present these proposals, along with the methodology and an overview of the rule making process at the next workgroup meeting scheduled for June 22. (sent in earlier email)

- Hospice Workgroup Issue/Topic and Consensus Tracking
- Proposed WAC 246-310-290, Version 1.2 – No Redline
- Proposed WAC 246-310-290, Version 1.2 – Redline

Home Care Aide Rulemaking

The Department of Health invites you to the upcoming workshop, hearing and meetings concerning home care aides.

Home Care Aide Rules Workshops

- Tuesday, June 21, 1:30-3:30pm, DSHS office, 2010 Yakima Valley Hwy/K15, Sunnyside WA 98944

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- Wednesday, July 13, 1:30-3:30pm, Aging & Long Term Care of Eastern Washington/Training Center, 1235 N Post St, Spokane WA 99201
- Tuesday, July 19, 1:30-3:30pm, DOH Point Plaza East Room 152/153, 310 Israel Rd SE, Tumwater WA 98501
- Monday, August 1, 10:00-12:00pm, DOH Kent Room 309, 20425 72nd Ave S, Building 2, Suite 310, Kent WA 98032

The current rules can be accessed at the following link: <http://app.leg.wa.gov/wac/default.aspx?cite=246-980>

If you would like a rules workshop held in an area not listed, please email homecareaiders@doh.wa.gov stating which city/county you would like a rules workshop held.

RULES HEARING ON SCOPE OF PRACTICE

- Monday, June 13, 1:00-2:00pm, DOH Town Center 2, Room 145, 111 Israel Rd, Tumwater WA 98501
- Additional information on the proposed administrative rule change: <http://lawfilesexst.leg.wa.gov/law/wsr/2016/10/16-10-110.htm>

PRESENTATIONS ON THE NEW CERTIFICATION EXAM PASS RATES & PROGRAM UPDATES

- Tuesday, June 14, 10:00-11:30am, DOH Town Center 2, Room 145, 111 Israel Rd SE, Tumwater WA 98501 (pass rates for first month)
- Wednesday, August 17, 1:00-3:00pm, DOH Kent Room 309, 20425 72nd Ave S, Building 2, Suite 310, Kent WA 98032 (pass rates for first three months)

Health Care Authority

Medically Intensive Children and Adults

The Health Care Authority has submitted an addendum to the private duty nursing contract that is meeting a great deal of resistance from our PDN providers. (see attachment) I have spoken to OFM about our concerns and am working with our providers to gather data on the costs. The PDN folks are very unhappy about this. I am trying to draft a document to submit to HCA, OFM and legislators about the costs involved in hiring new nurses and the losses that PDN agencies will incur if they take the new contract which is to be returned by 7/1/16. They are not going to impose requirements on home health funds.

Home Health & Medically Intensive Nursing Report to the Legislature

First meeting with the Health Care Authority to discuss the report was on May 24th. ESHB 2376 requires report due to legislature by December 2016. It must be submitted to OFM by November. We discussed ideas on how to track the savings and numerous attendees are submitting models for care that they are aware of to review. Home Health Reimbursement too low to make a difference, need a new model to incentivize care and increase access. The next meeting is on July 27th in Olympia at 1:00 pm.

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Medicaid Face to Face Rules

HCA is amending these rules to comply with new federal regulations under 42 CFR 440 requiring that physicians document the occurrence of a face-to-face encounter (including through the use of telemedicine) within reasonable timeframes when ordering home health services for Medicaid eligible clients. The agency is also aligning these rules with the new final federal rules to clarify that home health services are not restricted to clients who are homebound or to services furnished solely in the home.

SSB 6519 Telemedicine: I have applied on HCAW's behalf to get on the list of participants for the Collaborative to promote in-home care through the use of telemedicine monitoring and was not accepted on the collaborative committee. I plan to attend the meetings when they begin. The bill created the Collaborative for the Advancement of Telemedicine to enhance the understanding of health services provided through telemedicine. By July 1, 2016, the Collaborative shall be convened by the University of Washington Telehealth Services and participants shall include four legislators, and representatives of the academic community, hospitals, clinics, health care providers in primary care and specialty care, health insurance carriers, and other interested parties.

Aging and Disability, Joint Legislative Executive Committee

6/20/16 1:00 pm, House Hearing Rm A, John L. O'Brien Building, Olympia, WA

Agenda:

1. Update on bills from 2016 legislative session.
2. Discussion of topic options for 2016 interim.
3. Palliative care and advance care planning.
4. Dementia Action Collaborative.
5. Sensory impairment in older adults.

Physician Orders for Life-Sustaining Treatment in Washington: A Tool for Honoring End-of-Life Wishes

On May 23rd I attended this workshop on POLST. It was a very good overview of how POLST works in WA State. There were some discussions about how the Bree Collaborative could move forward on their recommendations for end of life care legislatively next session.

Peterson & Associates P.S.

VANCOUVER CPAs

June 13, 2016

To the Board of Directors
Home Care Association of Washington

Ladies and Gentlemen:

Management is responsible for the accompanying financial statements of Home Care Association of Washington (a nonprofit organization), which comprise the statement of financial position – income tax basis – as of May 31, 2016 and May 31, 2015, and the related statements of activities – income tax basis – for the month then ended, and for determining that the income tax basis of accounting is an acceptable financial reporting framework. We have performed a compilation engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. We did not audit or review the financial statements nor were we required to perform any procedures to verify the accuracy or completeness of the information provided by management. Accordingly, we do not express an opinion, a conclusion, nor provide any form of assurance on these financial statements.

The financial statements are prepared in accordance with the income tax basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America.

Management has elected to omit substantially all disclosures ordinarily included in financial statements prepared in accordance with the income tax basis of accounting. If the omitted disclosures were included in the financial statements, they might influence the user's conclusions about the Organization's financial positions and changes in net assets. Accordingly, the financial statements are not designed for those who are not informed about such matters.

Supplemental Information

The supplementary information contained in Schedule 1 is presented for purposes of additional analysis and is not a required part of the basic financial statements. The information is the representation of management. The information was subject to our compilation engagement, however, we have not audited or reviewed the supplementary information and, accordingly, do not express an opinion or provide any assurance on such supplementary information.

We are not independent with respect to Home Care Association of Washington.

Sincerely,

Peterson & Associates, P.S.
PETERSON & ASSOCIATES, P.S.

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Every Relationship Counts



Home Care Association of Washington
Statement of Financial Position - Income Tax Basis
As of May 31, 2016 and May 31, 2015

	May 31, 16	May 31, 15
ASSETS		
Current Assets		
Checking/Savings		
1000 · PCB Checking 0944	86,557.08	65,459.66
1010 · PCB Money Mkt	147,739.20	112,758.11
1020 · Baird Cash and Equivalents	35,598.81	34,948.33
1030 · Bairds Investment Assets	81,556.90	80,236.23
Total Checking/Savings	351,451.99	293,402.33
Accounts Receivable		
1200 · Accounts Receivable	8,454.00	9,341.50
Total Accounts Receivable	8,454.00	9,341.50
Other Current Assets		
1300 · Prepaid Expenses	262.50	4,540.87
1310 · Prepaid Insurance	412.72	1,017.87
1375 · Prepaid Workshop Expenses	1,800.00	5,500.00
1499 · Undeposited Funds	1,350.00	525.00
Total Other Current Assets	3,825.22	11,583.74
Total Current Assets	363,731.21	314,327.57
TOTAL ASSETS	363,731.21	314,327.57
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Accounts Payable		
2000 · Accounts Payable	192.97	492.50
Total Accounts Payable	192.97	492.50
Other Current Liabilities		
2110 · Deferred Dues		
2115 · Provider Dues	145,396.75	132,434.35
2120 · Affiliate Dues	5,344.73	1,514.36
Total 2110 · Deferred Dues	150,741.48	133,948.71
2175 · Deferred Workshop Income	28,955.00	8,000.00
Total Other Current Liabilities	179,696.48	141,948.71
Total Current Liabilities	179,889.45	142,441.21
Total Liabilities	179,889.45	142,441.21
Equity		
3000 · Unrestricted Net Assets	202,129.25	202,129.25
32000 · Retained Earnings	-25,269.33	-51,350.19
Net Income	6,981.84	21,107.30
Total Equity	183,841.76	171,886.36
TOTAL LIABILITIES & EQUITY	363,731.21	314,327.57

Home Care Association of Washington
Statement of Activities - Income Tax Basis
For the Month Ended May 31, 2016 and 2015

	May 16	May 15
Ordinary Income/Expense		
Income		
4000 · Provider Dues	20,770.97	18,919.19
4010 · Affiliate Dues	763.54	1,864.51
4100 · Annual Meeting/Conv - Spring	60.00	-4,620.00
4110 · Conf Trade Show Booth	0.00	8,110.00
4240 · Job Target/Career Board	0.00	416.00
4260 · Directory/Mailing List Sales	0.00	-53.20
4285 · Affiliate Sponsor	0.00	-1,648.17
4370 · Miscellaneous Income	106.95	-256.40
5000 · Interest & Dividends	20.08	15.32
Total Income	21,721.54	22,747.25
Expense		
7000 · Management/Facilities/Staff/Equ	8,750.00	8,750.00
7010 · Service Charge Expense	302.04	537.41
7100 · Executive Director	6,400.00	6,400.00
7110 · Executive Director Expenses	0.00	161.26
7130 · Lobbyist/Legislative Consultant	3,200.00	3,200.00
7150 · Lobbyist Expenses	192.24	0.00
7230 · Insurance	103.16	144.83
7290 · Tech. dev/Maint/Website	262.50	500.00
7330 · Membership Directory	0.00	-250.00
7340 · Publications/Subscriptions	0.00	-1,802.50
7370 · NAHC Dues/Other Memberships	0.00	437.50
7380 · Newsletters/Publications	0.00	77.50
7700 · Annual Mtg/Convention Spring		
7710 · Speaker	6,217.72	0.00
7725 · Hand Outs	337.72	0.00
7700 · Annual Mtg/Convention Spring - Other	0.00	607.58
Total 7700 · Annual Mtg/Convention Spring	6,555.44	607.58
7900 · Workshops/Seminar Expense		
7910 · Speaker	791.20	8.00
7915 · Food and Beverage	1,924.57	0.00
7920 · Technology	360.00	710.00
Total 7900 · Workshops/Seminar Expense	3,075.77	718.00
Total Expense	28,841.15	19,481.58
Net Ordinary Income	-7,119.61	3,265.67
Other Income/Expense		
Other Income		
9000 · Baird Change in Market Value	-377.24	-9,135.06
9100 · Baird Income and Distributions	309.88	10,028.08
Total Other Income	-67.36	893.02
Net Other Income	-67.36	893.02
Net Income	-7,186.97	4,158.69

Home Care Association of Washington
Schedule 1 - Actual vs Budget Performance

For the Month and Eleven Months Ended May 31, 2016

	May 16	Budget	\$ Over Budget	Jul '15 - May 16	YTD Budget	\$ Over Budget	Annual Budget
Ordinary Income/Expense							
Income							
4000 · Provider Dues	20,770.97	17,500.00	3,270.97	199,781.41	192,500.00	7,281.41	210,000.00
4010 · Affiliate Dues	763.54	166.67	596.87	6,403.29	1,833.33	4,569.96	2,000.00
4100 · Annual Meeting/Conv - Spring	60.00	0.00	60.00	31,355.00	40,000.00	-8,645.00	40,000.00
4110 · Conf Trade Show Booth	0.00	0.00	0.00	7,395.00	10,000.00	-2,605.00	10,000.00
4200 · Workshops/Seminars	0.00	3,560.58	-3,560.58	26,230.00	39,166.42	-12,936.42	42,727.00
4240 · Job Target/Career Board	0.00	41.66	-41.66	1,336.35	458.34	878.01	500.00
4280 · Sponsorships/Endorsements/Rebat	0.00	666.66	-666.66	0.00	7,333.34	-7,333.34	8,000.00
4285 · Affiliate Sponsor	0.00	416.66	-416.66	0.00	4,583.34	-4,583.34	5,000.00
4310 · OCS OASIS Partnership	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00
4370 · Miscellaneous Income	106.95			363.35			
5000 · Interest & Dividends	20.08	166.67	-146.59	116.26	1,833.33	-1,717.07	2,000.00
Total Income	21,721.54	22,518.90	-797.36	272,980.66	297,708.10	-24,727.44	321,227.00
Expense							
7000 · Management/Facilities/Staff/Equ	8,750.00	8,750.00	0.00	96,250.00	96,250.00	0.00	105,000.00
7010 · Service Charge Expense	302.04	125.00	177.04	2,477.70	1,375.00	1,102.70	1,500.00
7020 · Staff Travel	0.00	41.66	-41.66	0.00	458.34	-458.34	500.00
7030 · Staff Expenses	0.00			0.00	0.00	0.00	0.00
7060 · Licensure - Additional Services	0.00			0.00	0.00	0.00	0.00
7100 · Executive Director	6,400.00	6,400.00	0.00	70,400.00	70,400.00	0.00	76,800.00
7110 · Executive Director Expenses	0.00	375.00	-375.00	3,658.77	4,125.00	-466.23	4,500.00
7130 · Lobbyist/Legislative Consultant	3,200.00	3,183.33	16.67	35,200.00	35,016.67	183.33	38,200.00
7150 · Lobbyist Expenses	192.24	125.00	67.24	731.44	1,375.00	-643.56	1,500.00
7195 · Policy & Advocacy	0.00	41.66	-41.66	0.00	458.34	-458.34	500.00
7230 · Insurance	103.16	133.33	-30.17	1,698.32	1,466.67	231.65	1,600.00
7240 · Office Supplies/Equipment	0.00	12.50	-12.50	0.00	137.50	-137.50	150.00
7250 · Printing/Stationery	0.00	41.66	-41.66	0.00	458.34	-458.34	500.00
7260 · Photocopies	0.00	25.00	-25.00	0.00	275.00	-275.00	300.00
7270 · Telephone	0.00			0.00	0.00	0.00	0.00
7290 · Tech. dev/Maint/Website	262.50	316.66	-54.16	7,495.87	3,483.34	4,012.53	3,800.00
7310 · Postage	0.00	20.83	-20.83	0.00	229.17	-229.17	250.00
7370 · NAHC Dues/Other Memberships	0.00	104.16	-104.16	1,350.00	1,145.84	204.16	1,250.00
7380 · Newsletters/Publications	0.00	25.00	-25.00	0.00	275.00	-275.00	300.00
7440 · Public Relations/ Awards	0.00	25.00	-25.00	0.00	275.00	-275.00	300.00
7450 · Committee & Task Force Support	0.00	62.50	-62.50	0.00	687.50	-687.50	750.00
7520 · Board Meetings Expense	0.00	41.66	-41.66	323.81	458.34	-134.53	500.00
7530 · President's Travel Expense	0.00	125.00	-125.00	743.24	1,375.00	-631.76	1,500.00
7540 · Strategic Planning	0.00	250.00	-250.00	0.00	2,750.00	-2,750.00	3,000.00
7560 · Taxes	0.00	4.16	-4.16	0.00	45.84	-45.84	50.00
7580 · Miscellaneous	0.00	166.66	-166.66	35.00	1,833.34	-1,798.34	2,000.00
7620 · Consulting - HCAW/DAHC Discussi	0.00	416.66	-416.66	0.00	4,583.34	-4,583.34	5,000.00
7700 · Annual Mtg/Convention Spring							
7710 · Speaker	6,217.72	0.00	6,217.72	6,879.34	6,000.00	879.34	6,000.00
7720 · Technology	0.00			4,153.19			
7725 · Hand Outs	337.72			2,248.88			
7730 · Lodging	0.00			15,793.59			
7700 · Annual Mtg/Convention Spring - Other	0.00	0.00	0.00	0.00	30,000.00	-30,000.00	30,000.00
Total 7700 · Annual Mtg/Convention Spring	6,555.44	0.00	6,555.44	29,075.00	36,000.00	-6,925.00	36,000.00
7900 · Workshops/Seminar Expense							
7910 · Speaker	791.20			8,105.75			
7915 · Food and Beverage	1,924.57			2,402.26			
7920 · Technology	360.00			6,977.80			
7925 · Hand Outs	0.00			437.34			
7900 · Workshops/Seminar Expense - Other	0.00	2,666.66	-2,666.66	0.00	29,333.34	-29,333.34	32,000.00
Total 7900 · Workshops/Seminar Expense	3,075.77	2,666.66	409.11	17,923.15	29,333.34	-11,410.19	32,000.00
7950 · Uncollectible A/R	0.00			895.00			
Total Expense	28,841.15	23,479.09	5,362.06	268,257.30	294,270.91	-26,013.61	317,750.00
Net Ordinary Income	-7,119.61	-960.19	-6,159.42	4,723.36	3,437.19	1,286.17	3,477.00
Other Income/Expense							
Other Income							
9000 · Baird Change in Market Value	-377.24			-2,828.05			
9100 · Baird Income and Distributions	309.88			2,254.27			
9200 · Gain on Sale	0.00			2,832.26			
Total Other Income	-67.36			2,258.48			
Net Other Income	-67.36			2,258.48			
Net Income	-7,186.97	-960.19	-6,226.78	6,981.84	3,437.19	3,544.65	3,477.00